

## SUFFOLK LADIES COUNTY GOLF ASSOCIATION

### Minutes of the Governing Body Meeting held on Monday 23<sup>rd</sup> January 2012 at Waldringfield Golf Club at 10.00 am

#### PRESENT:

Mrs. Pippa Beak	President
Mrs. Sheila Jarvis	Captain
Mrs. Laura Lowe	Vice Captain/2 <sup>nd</sup> Team Captain
Ms Ann Graves	Chair & Handicap Adviser
Mrs. Jeanette Longman	Hon Secretary
Mrs. June Stack	Minutes Secretary.
Miss Hermione Scrope	Hon Treasurer
Mrs. Cynthia Stewart	Competition Convenor
Mrs. Chris Lynch-Bates	Championship Organiser
Mrs. Jan Pattinson	Division Meetings Organiser
Mrs. Pat Kennedy	Centenary/Coronation Foursomes Organiser
Mrs. Claudia Long	Weston Organiser
Mrs. Alison Nielsen	Cranworth Organiser
Mrs. Cynthia Robinson	Haskell/Stearn Organiser
Mrs. Liz Robinson	Seniors Organiser
Mrs. Sue Cook	Junior Representative

#### 1. Welcome of New Members

The President welcomed everybody to her first meeting and expressed the wish that everything runs smoothly. She gave a special welcome to the new members on the Committee, Liz Robinson, Seniors Organiser, Jan Pattinson, Divisions Organiser, Pat Kennedy, Centenary Coronation Foursomes Organiser and Chris Lynch-Bates Championships Organiser.

She confirmed that Sheila as County Captain is Head of the SLCGA.

The President reminded members of the need for confidentiality of all un-minuted discussions.

#### 2. Election of Chairman.

Ann Graves was elected Chairman.

She confirmed she was happy to continue and welcomed all new members. She went on to thank Jeanette for the smooth running of the AGM and for the fantastic job she has done in compiling the Blue Book for 2012.

#### 3. Apologies.

Anne Archer

#### 4. Minutes of GB Meeting 21 November 2011

The Minutes of the Meeting held on 21<sup>st</sup> November were taken as a true record and signed.

## **5. Matters Arising.**

- a) It is confirmed that the Australian Spoons competition in 2014 is to be held at Haverhill GC.
- b) Venues for GB Meetings in 2013 – a request received that these should be more central within the County, so that clubs on the fringes do not have to travel so far. After discussing the criteria required to be borne in mind it was agreed to make enquiries for alternative venues eg. Bury St. Edmunds, (Liz Robinson), Stowmarket and Hintlesham (Jeanette). **ACTION. Liz & Jeanette**
- c) DMDS – EWGA has announced that they can be used in all EWGA competitions and championships. It was confirmed that they can now be used in all County Competitions. This information is to be put on the website. However the need for a local rule to be in place for their use at individual club level was emphasised. Query was raised as to whether mobile phones came under the category of “all recognised DMDS” and it was agreed to ask Anne Archer to make the specific enquiry of the EWGA at the next meeting and report to the Committee.

**ACTION. Anne**

## **6. Minutes of AGM 7<sup>th</sup> January 2012 – Matters Arising.**

- a) Cranworth/Stearn Discussions – see Item 13.
- b) Set date for Haskell - see Item 13.
- c) Roving microphone – at this stage, it was not felt worth the extra expense. It was agreed that, at next year’s AGM, the President would repeat the question before responding. It is hoped that this will address the issue satisfactorily.
- d) Heating – Charge for hire of hall for 2012 already settled. Agreed we should request a discount for next year. **ACTION. JEANETTE**
- e) Suggestion adopted that the venue for AGM should be described as Kesgrave Memorial Hall and supply postcode so as to make directions clearer.

## **7. Correspondence.**

- a) Received confirmation that our membership of the EGU was approved.
- b) Confirmation that Vanessa Bell of Ipswich GC has been granted reinstatement to Amateur status, playing off scratch.
- c) Email from Judi Walker re. England Golf AGM (14-15 Feb). It was confirmed that only the Voting Member of the County or a Proxy can attend the meeting. Email to be sent to Anne Archer to confirm whether she is attending the meeting. If she is unable to attend Pippa will attend.
- d) Womens and Girl’s Grant 2012. Application for grants to be made by 31<sup>st</sup> March 2012. Copy of letter to be supplied to Sue Cook.
- e) Sabona have confirmed their sponsorship again this year. The Secretary will write re. sponsorship and will also mention the Suffolk Golf Day.
- f) Invitation to LGU AGM in Liverpool on 25<sup>th</sup> February 2012 received. Agreed to send apologies for non attendance.

## **8. EWGA Representative Report - Anne Archer.**

No Report.

## **9. Team Reports**

### **1st Team – Sheila Jarvis**

Sheila reported that she had met Vanessa Bell(Ipswich GC) and Wendy Airey (Fynn Valley GC) and both were interested in playing for the County.

### **2<sup>nd</sup> Team - Laura Lowe**

No Report.

### **Seniors Report – Liz Robinson.**

Confirmed that the match against Essex Seniors is to be played on Tuesday 19<sup>th</sup> June at 11 am at Channells GC.

Match against Suffolk Senior Gentleman at Rushmere on 16<sup>th</sup> April. A green fee of £15 pp for this match had been agreed last year so, although Liz intends to query this cost, it was agreed that SLCGA would cover this green fee for 8 players (£120). The cost of the meal would be borne by the players, as is normally the case.

Inter-County Senior Matches - Liz will look into the format for County Matches and take it to the Delegates Meeting for discussion. It was confirmed that Liz was eligible to attend the Delegates Meetings.

### **Junior Organisers Report.**

See Appendix 1.

Sue reported on the County Academy as follows.

All coaching reports on participants in 2011 are now complete, and have been sent to parents. Of the 28 girls involved:

14 have been recommended to continue in 2012

7 are now 15 years old, so will join the Suffolk Girls' Eagles, Improvers or Bungay groups

4 have been asked to attend the 2012 Talent Day for re-selection

2 dropped out due to family circumstances

1 has been recommended to continue with Suffolk Girl's/home professional coaching  
The Academy Coach Reviews will take place on 25 January and the 2012 Talent Day will be held on 16 February at Stonham Barns. Information about the Talent Day and application forms have already been circulated to Clubs and are on the SGP website

Discussion then re. Treasurers Report in the Committee Minutes. The Juniors have received support from GB this year. The figure of £1050 was for 2010. The amount paid in 2011 was £1,500. Confirmed GB was committed to helping the juniors.

## **10. Treasurers Report – Hermione Scrope**

### **Budget for 2012.**

See Appendix 2.

Hermione pointed out that subscriptions had increased. Most Clubs show an increase and especially Aldburgh, which showed 43 new members but probably the majority of these were “away” members.

## **11. Suffolk Golf Partnership – Wendy Wootton**

No report.

## **12. Safeguarding & Child Protection Responsibilities Annual Review –Sue Cook**

The CRB's are up to date. Michelle has not yet done the Safeguarding training. The Child Protection Policy (ON THE sgp Website) agreed by SGU, SLCGA and SGP in 2010 is due for review in 2013. Judy Hamshere has a copy of the policy and the folders.

There have been no concerns reported over the last 4 years, so no referrals have been made – all concerns/allegations must be referred to England Golf. It was confirmed that the County Welfare Officer is Stuart McCallum – 01473 613899 (internal 3899) – [stuart.mccallum@suffolk.pnn.police.uk](mailto:stuart.mccallum@suffolk.pnn.police.uk). A request for Junior Organiser will be made to Club Junior Organisers asking them to approach anyone they think would be interested (including parents) – not being a member of SLCGA should not be a deterrent. **ACTION: JEANETTE** Another plea at the EWGA Delegates Meeting should be made. **ACTION: ANN A**

## **13. County & Regional Competitions.**

a) Haskell & Stearn – Cynthia Robinson.

I still feel the draws should be separate. If everybody wants a set date there will still have to be a draw. Clubs may be playing in both competitions but at separate venues on the same date. The final is still to be played ahead of the Tolly/Hambro final. Haskell. I will e-mail or speak to all Clubs for their views before the next GB Meeting. **ACTION: CYNTHIA**

Stearn. Agreed the same format to continue.

b) Weston – Claudia Long.

A sub-committee appointed comprising Pippa Beak,, Ann Graves, Anne Archer and Jeanette Longman. They will report back to the June GB Meeting. **ACTION: CLAUDIA**

c) Cranworth.

The Suffolk GC have withdrawn from the competition. Aldeburgh will go through and Alison will write to Southwold confirming the venue will not be required. Alison will reply to Waldringfield GC, who objected to travelling to neutral venues. The sub-committee will discuss the format and provide permutations for consideration.

d) Divisions – Jan Pattinson. No report.

e) Coronation & Centenary Foursomes – Pat Kennedy. No report.

f) County Championship – Chris Lynch-Bates. No report.

g) East Region Seniors Championship – Anne Archer – No report.

## **14. Rota System for Competition Organisers.**

Ann and Jeanette reported that they had looked at Club data with regards to numbers of members and competitions entered in recent years. Their recommendation is that the current Rota should remain in effect for the next intake of Competition Organisers, and that St. Audrys should be advised that this is the case. Ann and Jeanette agreed to research the longer term implications of the Rota and will report back to the GB later in the year. **ACTION: ANN AND JEANETTE**

**15. Suffolk Golf Day.**

Judith Dunnett is running on our behalf at Hintlesham GC. Agreed the team price should increase slightly, as the food price has increased, to £124 per team of 4. Ann Graves will act as liaison.

**16. Women's Golf Development Projects.**

Alistair Spink can assist Clubs with funding if they wish to run an event promoting ladies golf. Wendy Wootton and Charlie Damonsing are GB Representatives at present. This item to be raised at the EWGA Delegates Meeting. **ACTION: ANN A**

**17. CONGU/Handicapping Rules.**

New CONGU books should be available shortly. Ann will consider running a seminar for Handicap Secretaries if queries are raised on the new system.

**18. ANY OTHER BUSINESS.**

- a) Division 1 Meeting 2013. Cynthia Stewart confirmed she has received a price list for food from Ipswich GC. Discussing the exact food requirements and Cynthia will negotiate on this aspect.
- b) Confirmed East Region Seniors Meeting is 13<sup>th</sup> July at Haverhill.
- c) Liz Robinson requested a list of all clubs who offer their clubs for competitions from Cynthia Stewart to assist in her booking venues for next year.
- d) Next GB Meeting. Agreed to invite Julie Latimer-Jones to discuss the website and articles for inclusion in Suffolk/Norfolk Golfers magazine. **ACTION: JEANETTE**
- e) Secretaries Conference – March 2012. Jeanette has a conflict during that week, but will attend if possible.
- f) County Week 2012. Sheila confirmed that all arrangements are in hand. Only issue is the question of golf buggies. Ipswich do not have facilities for electric buggies. Sheila has located 8 petrol buggies but we are responsible for safeguarding these. Therefore need to check our insurance policy with the brokers.

**Date of Next Meeting is 10 am 16<sup>th</sup> April 2012 at Waldringfield GC.**

**Meeting closed at 12.15 p.m.**

## APPENDIX 1

### Suffolk Ladies Golf Association County Junior Committee

Minutes of the meeting held at Bramford Golf Club on December 10th 2011 at 12.30 after Jamboree.

A presentation of named pens was given by Judy (County President) to Eva, after twenty years service to Junior Girls Golf and to Kay Anderson after 4 years as our CJO with much gratitude from the County, the girls and the Junior Committee.

#### **Present:**

Kay Anderson CJO, Jane Bell, Christine Bennett, Eva Harris, Sheila Laws, Pam Ratford, Sue Cook, Sarah Wilson, Judy Hamshere, Sheila Jarvis CC. Michelle Wilce was welcomed as a new member of the Committee.

**Apologies :** Amanda, Bev.

The minutes of the previous meeting were read, agreed and signed.

#### **Matters Arising**

Alice and Eloise have been selected for Birdies 1 Squad training, Sue suggested that a request to EWGA be made to put local girls in same group to help with travelling.

Sarah, Kay A. Jane & Kay H. attended Safeguarding Children Seminar.

2<sup>nd</sup> Team Badges are to be ordered it was agreed costing around £50 to set up and 30 badges, they have at least 3 or 4 matches each year.

Kay has written on our behalf to Bev congratulating her on achieving the CGP award for Stowmarket. She has resigned from the Committee due to other commitments.

#### **Correspondence**

EWGA newsletter circulated on line.

An application from Amy Bray for financial support to Mid Suffolk sports development has been sent.

EWGA bursary applications were unsuccessful from Blaize and Charlotte F.

Abraham Trophy to be held on a Sunday preceding English Girls rather than Monday.

This year Delamere Forest, Cheshire

Autumn Meeting Trophy - anonymous donor has been thanked in a letter from Kay.

National Coaching Conference is in January at Woodhall Spa.

#### **Treasurer's Report**

Copies of Balance Sheet with notes were distributed by Christine. The accounts have been audited and signed off. This year expenditure exceeded the income by almost £600 but we have still finished with a carry forward figure of £1065.64. There was a sizeable reduction in the amount paid for training and over all there was only a small loss on events. We received no financial assistance from the Suffolk Ladies in this financial year but have just received a cheque for £1050 for the coming year.

#### **CJO Report**

##### **Training:**

The sessions at Bramford and Bungay are now complete for the year. For 2012, the Eagle group will have 5 sessions, and some girls who are now too old for Academy training will join it, or the afternoon groups at Bramford and Bungay, depending on their progress.

Lily Kent has been accepted for the AASE course and Eloise Aldous and Alice Barlow have been accepted for EWGA Birdie squads. Melissa Schroeder and Abbie Symonds were not selected, but have been told they are 'on the right lines'.

### **Competitions and Events:**

The Autumn Meeting at Ipswich GC on October 26th. involved 23 girls, in 4 separate competitions, plus putting! Only 3 girls were without handicaps.

Blaize Esmond again won the scratch prize, again with 75, and received the new Autumn meeting trophy which has been kindly donated by an anonymous benefactor. Emily Rothwell again won the 1st. handicap.

### **Matches:**

Sarah Howe, Blaize Esmond, Lily Kent and Emily Rothwell have played in Ladies' practice matches.

### **Individual Successes:**

Blaize Esmond retained the Suffolk Schools' Girls' championship, and has played in the Mail on Sunday final in Spain with the Aldeburgh team.

Alice Barlow won the Suffolk Schools' U16 Champs., Eloise Aldous won the net prize and Lily Kent won the Stableford.

At the SCGP Development Conference, Sarah Howe received the Young Volunteer of the Year Award.

### **Inter Counties Meeting:**

It was agreed that a Junior County Matchweek will be held in 2012, at South Herts. G.C. Suffolk emphasised that 2nd. team matches should continue, especially between adjacent counties, to give girls experience.

### **Suffolk Academy:**

Up to 19 girls are expected to continue in 2012, with a chance for others to join via the Talent day in February half term.

### **1st Team**

Sheila has sent 11 girls letters with 2012 dates, County Week and training and parental consent forms and code of conduct.

### **2<sup>nd</sup> Team**

29<sup>th</sup> April match v Beds. at Bedfordshire Golf Club. It was agreed that Alex Shepherd be made Captain, Kay will write to invite her to this new position.

### **Beginners**

A strong group Kay Hazell reported, many will move up. Two young siblings to join.

### **Training**

Today we have had a really successful Jamboree, 33 girls attended and Andrew Collison brought 5 girls. They had team challenges for putting, chipping and in the range followed by hot chocolate, hot dogs and chocolate crunch! A lovely atmosphere..

### **Junior Committee, Duties 2012 and Events**

County AGM Jan. 7<sup>th</sup>. Emily to be presented with her new jumper, and Lily to receive Junior 1st. team colours.

GB meeting January 23<sup>rd</sup> at Waldringfield, Sue Cook to attend and will then chair the next Junior Committee meeting.

**March 4<sup>th</sup>** Girls 1 v Ipswich Juniors ..... Sheila

**March 10<sup>th</sup>** **Training** Bramford.....9.30...Sheila & Sarah  
1.30...Jane & Kay H

Bungay..... Sue Strutt-Holmes & Mary

**March 18th** Girls 1v Ladies 2 ..... Kay Anderson

## **AOB**

Orwell Park confirmed on April 15<sup>th</sup> for Texas Scramble.

Suffolk Golf Partnership meetings, it was agreed we would offer a rep. from committee depending on venue.

Junior Match Week 20-22 August at South Herts. Sue and Sheila are willing to take team of 8 girls, 6 + 2 reserves. Sarah could drive a mini-bus if required.

Eva's Salver, formerly awarded for Inter Counties, is to be reused as a trophy for the Junior Girl Golfer of the Year for all round achievement, the recipient to be decided by the Committee. It was agreed that this should be a very worthy use of the lovely plate and kept in Suffolk.

There being no further business the meeting ended at 1.55pm

**Next meeting at Ipswich Golf Club Thursday 23<sup>rd</sup> February at 1.30pm.**

Apologies Judy



## APPENDIX 2

### SUFFOLK LADIES COUNTY GOLF ASSOCIATION BUDGET YEAR ENDED 31 OCTOBER 2012

	2012 £	2011 £
<b>INCOME</b>		
Members Subscriptions	13,429	13,299
County Cards	1,500	1,899
Golf Day	1,000	1,117
Surplus on InterClub Knock Out matches	100	86
Surplus from Competitions	1,200	1,275
Sponsorship and Donations	500	1,439
100 Club	540	520
Bank Interest	20	18
Sundry	200	240
	<u>18,489</u>	<u>19,893</u>
<b>EXPENDITURE</b>		
Administration	3,900	3,360
Teams and Matches	10,205	7,926
Donations	10	10
Juniors	2,500 (16,615)	1,500 (12,796)
	<u>1,874</u>	<u>7,097</u>
Income Tax	<u>1,874</u>	<u>7,097</u>

### ADMINISTRATION

	To date	
Committee Allowances	550	
Travel	1,000	
Stationary, postage and telephone	150	
Meeting expenses	370	163
Insurance	960	957
Accountancy	130	
Handbooks	350	306
Sundry	240	
Computer/Website	150	15
	<u>3,900</u>	<u>1,441</u>

**SUFFOLK LADIES COUNTY GOLF ASSOCIATION  
BUDGET  
YEAR TO 31 OCTOBER 2012**

Team Expenses	Total £	1st Team £	Actual £	2nd Team £	Actual £	Seniors £	Actual £	Total Actual £
Travel	1,250	500		500		250		
Food	950	250		625		75		
Accommodation	300			300				
Coaching	1,200	1,200						
Facility Fees	550	150		200		200		
Balls	175	175						
County Week	5,000	5,000						
Stat/Postage	30	10		10		10		
Uniforms	750	750						
	<b>10,205</b>	<b>8,035</b>		<b>1,635</b>		<b>535</b>		

**SUFFOLK LADIES COUNTY ASSOCIATION  
CHAMPIONSHIP, DIVISIONS, FOURSOMES  
YEAR ENDED 31ST OCTOBER 2012**

	Championship		Division 1		Division 2		Division 3		Division 4	
	£	£	£	£	£	£	£	£	£	£
<b>Income</b>										
Raffle										
<b>Expenditure</b>										
Catering										
Refreshment										
Org. expenses										
Engraving										
Prizes										
Facility Fee										
	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
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<b>Centenery Foursomes</b>										
<b>Coronation Foursomes</b>										

<b>Income</b>		
<b>Expenditure</b>		
Catering		
Organisers Expenses		
Engraving		
Prizes		
Facility Fee		
	<u></u>	<u></u>
	<u></u>	<u></u>
	<u></u>	<u></u>
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**SUFFOLK LADIES COUNTY ASSOCIATION  
KNOCK OUT COMPETITIONS  
YEAR ENDED 31ST OCTOBER 2012**

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	<b>Seniors</b>	<b>Haskell</b>	<b>Stearn</b>	<b>Cranworth</b>	<b>Weston</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Entries	340.00	260.00	520.00	340.00	550.00	2,010.00

Less:

Catering  
Facility Fees  
Expenses  
Refreshments

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