

SUFFOLK LADIES COUNTY GOLF ASSOCIATION

Minutes of the Governing Body Meeting held on Monday 16th January 2016 at Waldringfield Golf Club at 10.00 am

PRESENT:

Miss Hermione Scrope	President/Treasurer
Miss Vanessa Bell	Captain
Mrs Diane Cunningham	Secretary
Mrs Rebecca Evans	England Golf Representative
Mrs Eunice Gray	Handicap Advisor
Sharon Luckman	Vice Captain
Eloise Aldous	Junior Organiser
Mrs Carole Cook	Championship Organiser
Mrs Amanda Norman	Weston Organiser
Mrs Rosemary Woodhouse	Cranworth Organiser
Mrs Tessa Summers	Senior & Senior Shield Organiser
Miss Lynne Wright	Haskell & Stearn Organiser
Mrs Dianne Clarke	Foursomes Organiser

1. Welcome new members

The President welcomed and introduced new members to the Governing Body and reminded everyone that un-minuted discussion should remain confidential.

2. Election of Chairman

It was agreed that Vanessa Bell, County Captain will chair the Governing Body meetings.

3. Apologies

Di Spring, Jenny Cardwell and Debbie Anthistle

4. Minutes of GB Meeting 12th December 2016

The minutes were approved and signed as a true copy.

5. Matters Arising

VB has contacted the hotel regarding the cost of County Match Week 2018. The price per room is £89 single occupancy and £99 double occupancy including breakfast. She has reserved 50 rooms. VB will inform the other counties and establish how many rooms they require.

ACTION: VB

VB – county mixed competition. Still to be arranged. She will update at the next meeting.

ACTION : VB

DC/RE - Volunteer form on website – this will be added to the website once maintenance work is completed.

ACTION: RE

RE to arrange a subcommittee in the new year to draft a grievance procedure, they will also discuss a safeguarding procedure. Members of this subcommittee will be RE, VB, DC, DA, HS. RE will email those concerned to arrange a date for the first meeting.

ACTION: RE

RE will contact England Golf to establish the cost to run a Child Protection course for GB members. RE is awaiting a response from England Golf.

ACTION: RE

CLB will speak to Hintlesham regarding the serving of the food at the Suffolk Golf day in the new year. DC will speak to CLB to gain an update.

ACTION: DC

DC forwarded the email re The County Secretaries Conference to VB. VB to decide if she will invite anyone else to attend alongside herself. VB/SL are unable attend this meeting. It was agreed that no one from Suffolk would attend the meeting.

6. Minutes of AGM 14 January 2017 – Matters Arising

Following Saturday's AGM the SLCGA rules will be updated to reflect the change to rule 2 and distributed.

ACTION:DC

The Haskell will be discussed under item 10.

7. Correspondence

a) PUMA – the release notes for 2017 have been received and installed on the County Laptop.

b) Correspondence from Sue Cook requesting funding from 100 club for a basic distance measuring device to be used when rating courses. RE will raise this at the next delegates meeting.

ACTION: RE

c) Correspondence received from England Golf

Nominations for CONGU chair & male directors to the Board of England Golf .

Championship working group. Only one representative from East Region to attend. This will probably be Helen McAllister from Norfolk. She will keep RE informed on any relevant decisions.

Club support guide received.

8. England Golf Representative's Report – Rebecca Evans

RE to write a report re EG meeting attended in November 2016 to include information on public liability insurance and committee expenses. This to be sent to the delegates and clubs.

9. Handicap Adviser's Report – Eunice Gray

EG will audit the category 1 players and send the results to VB. This is not due until 1st March.

ACTION: EG

The England Golf information regarding non-qualifying scores was distributed and discussed. Players do not have to report on casual or social golf. Clubs will have to complete returns on top five players scores if they host an open and send the report back to their home club.

10. Competition Organisers' Reports

A meeting will be held following the GB meeting with the Competition Organisers.

This being the first meeting of the year there was nothing to report on the individual competitions.

It was agreed to buy a replacement for the Division 2 shield, a similar shield would cost approximately £75. DC to investigate the possibility of transferring the shield title plates to the new trophy.

ACTION: DC

DC has sent a copy of the updated results sheet for the Stearn to all clubs.

Halesworth have agreed to host the Coronation Foursomes.

Haskell

Discussion regarding the Haskell final following this being raised at the AGM. After a long discussion it was agreed to keep the Haskell final on Monday 2nd October 2017 for this year and ask for feedback following this.

LW also sought clarification regarding course conditions for the knockout competitions. England Golf issued the following guidance:-

For a club to hold qualifying competitions the course must be within 100 yds. of its Rated length, have no more than 2 temporary greens.

If the course has made all bunkers GUR then it cannot run any competition as a qualifier, CONGU allow some bunkers to be out of play while work is carried out, and we define some as no more than 50%. (Dec1.e)

11. Team Reports

a) 1st Team – Vanessa Bell

VB to confirm if the match against the Suffolk Men's 1st team is going ahead. The training and match schedule is quite packed in the run up to CMW. VB would like to move the fixture against the Suffolk Pro's. If the match against Suffolk Men's 1st team isn't going ahead this date could be used, if not it was suggested to move the fixture to after County Match Week.

ACTION: VB

b) Seniors Report – Tessa Summers

The fixture against the senior men has been dropped. It was agreed to replace this with a match against the GB, to take place possibly in September, date and venue to be confirmed.

ACTION: TS

c) Junior Organisers Report – Eloise Aldous

Match Juniors v Seniors will be at Newton Green on Sat 17th June.

A discussion took place regarding Junior training and trying to encourage more girls to take part. It was decided to hold a training session in the West of the county in February, perhaps at Bury or Flempton. EA to organise a date and venue. Once the date is set DC will then email information to Lady captains and Secretaries and Junior Organisers. RE will also add the information onto the website.

ACTION: EA/DC

EA asked for some copies of the passport to golf booklets to use with the junior girls. VB will send some to EA.

ACTION: VB

EA would like to organise two practice rounds at Colne Valley, the venue for Junior County Match Week. EA is proposing to hold a training session early and one nearer the time of CMW.

Discussion regarding getting girls interested in golf. EA will discuss with assistant pro Ian the possibly visiting schools to promote golf. There is some equipment available to use when visiting schools. A pathway needed when girls come to clubs/county.

ACTION: EA

Lady/Junior foursomes has been arranged for Sunday 22nd October 2017 at Hintlesham Hall. RE/EA to discuss entry fee and prizes.

ACTION: RE/EA

EA and DC have received confirmation that they are signatories for DBS.

12 Treasurer's Report – Hermione Scrope

Hermione guided everyone through the budget for 2017. Hermione noted it will be challenging this year due to the way affiliation fees are collected. There will be an additional payment for county cards this year.

As the cost of petrol has risen again it was agreed that the mileage rate will be raised to 40p per mile for 2017.

It was agreed that facility fee paid to clubs for hosting the Championship, divisional meetings, centenary and coronation foursomes and knockout competitions will remain unchanged for 2017. Most were increased last year.

Hermione will email a blank expenses form to the new competition organisers and Rosemary Woodhouse.

ACTION: HS

HS requested the additional information sheet mentioned on the renewal from insurance company re abuse insurance, apparently, they do not have any additional information other than that sent with the renewal form.

- 12. Safeguarding & Child Protection Responsibilities Annual Review – Eloise Aldous**
DBS checks up to date. DC needs to do a DBS.
Safeguarding and Protecting Children Workshop Attendance up to date. Anyone doing a refresher course can complete this online.

13. Website – Rebecca Evans

All updates have now been completed. Added blue book information to the calendar entries and also to a separate drop down.

14. Any Other Business

Blue book – this has been finalised. Full version of blue book on website and alternate version will be sent to clubs either later today or tomorrow.

It was agreed at the delegates meeting to produce a small laminated card with details of GB. These need to be ready for distribution at the next delegates meeting in March. DC will give AN the information and she will prepare a quote for producing this.

ACTION DC/AN

CLB has offered to fill the role of venue organiser. It was agreed to co-opt CLB onto the GB. VB will contact CLB.

ACTION: VB

VB has got quite a lot of old blue uniform shirts, which are ‘tired/worn’. It was agreed that VB should sort through the uniform and throw away any old and out of date uniform.

ACTION: VB

The new competition organisers asked if they needed to keep historical information regarding the competition they have taken over. It was agreed that any old start sheets etc could be disposed of. It was agreed to keep all the information from last years competition and anything of use for this years competiton.

DC to back up the one drive, RE will keep a copy of the back up disk.

ACTION DC/RE

15. Date of Next Meeting:

Monday 10 April 2016 – 10.00am – Fynn Valley

D Cunningham
Hon Secretary