



**Minutes of the Governing Body Meeting
Friday 13th January 2023 at
Bury St Edmunds Golf Club at 9.00am**

Present

Tanya McGregor (TM)	Captain (chair)
Emily Penfold (EP)	Vice-captain
Carol Deslandes (CD)	Treasurer
Di Hegarty (DH)	Secretary
Lizzie Johnson (LJ)	England Golf Representative
Vicki Hunt (VH)	Seniors Captain & Senior Shield Organiser
Joan Hogarth (JH)	Venue Organiser
Tessa Summers (TS)	Divisional Organiser
Caroline Emeny (CE)	Foursomes Organiser
Bud Pratten (BP)	Haskell & Stearn Organiser
Charlie Garrord (CG)	2 nd Team (Co-opted) via zoom

Tanya welcomed the new GB members

- 1. Apologies:** Lils James, Jan Fawdry, Sue Hayward, Charlie Woodage, Eunice Gray & Geraldine Rose.
- 2. Minutes of GB Meeting 9th December 2022:** Agreed as a true copy and signed.
- 3. Matters Arising:**
 - Code of conduct to be amended for players, members, relatives, and spectators. (Action SH)
 - EG 3 players club competition. This will be 3 scratch or low handicap players belonging to one club. Emails to be sent to clubs asking if they would like to participate in this event which is on 2nd & 3rd September. (Action DH)
 - Safeguarding session. Postponed till March (Action SH)
 - Suffolk Golfer magazine deadlines (Action CD)
- 4. Correspondence:** None to note
- 5. England Golf Representative's Report -** The England Golf Board have asked for a re-draft to better represent equality and golf with men and women having the same (equality) membership of Woodhall Spa Land Holdings Ltd (WSLH). An email of support to be sent to Jeremy Tomlinson. (Action LJ)

- 6. Handicap Adviser's Report:** nothing to report
- 7. Competition Organisers' Reports:**
- a) County Championship – nothing to report.
 - b) Divisions - 3 entries TS is going to ask clubs if they will do the tee times and scores.
 - c) Weston – has arranged hand over - nothing to report.
 - d) Haskell & Stearn – in the process of contacting clubs.
 - e) Cranworth – nothing to report.
 - f) Coronation and Centenary Foursomes – 4 entries.
 - g) Senior Jubilee Shield – nothing to report.
- 8. Team Reports:**
- a) 1st Team – A team has been selected for game against Aldeburgh men on the 12th Feb
 - b) Seniors Report – Individual invites sent out to players for a group meeting at Ipswich. Seniors handicap Index is up to 14.0
 - c) Junior Organisers Report – nothing to report.
 - d) 2nd team – Collating the availability for the training dates sent to existing players and new blood who have come forward, which includes some of the juniors.
- The 2nd team county match week accommodation has been sorted and currently working through the manual to see what else needs to be organised. Sponsorship has been requested and waiting to see if they have accepted. Plan to have a get together in February at Diss and possibly a friendly with Norfolk, 1st Team and the Seniors.
- The 2nd team is a development pathway for the Juniors, handicaps are around 14 and a few are coming down. Guidance on what teams these players can place in will be sought. (Action CG)
- 9. Treasurer's Report:**
- See [Appendix 1](#) Expense sheet to be emailed to new GB members. (Action CD)
- CD has received a request asking for hotel expenses for 'EG champion of champion' competition. Criteria to be written to ensure fair distribution for all members representing Suffolk, but not for individual EG competitions. (Action CD)
- 10. Incorporation:** EGM 15th February at 7pm for vote regarding incorporation.
- 11. Safeguarding & Child Protection Responsibilities Annual Review:**
DBS check for TM & EP (Action DH)
- 12. Website** – UG making very good progress with website updates, news articles and game reports.
- 13. Any Other Business**
- EP & VH to be signed up to the Facebook page to get as much media interest/exposure out as possible.

SLCGA have followed all the golf clubs in Suffolk and would like all the clubs to follow SLCGA. (Action DH)

Looking to purchase wine glasses instead of the paper weights as a memento for serving on GB. Investigate costs Action (CE & DH)

CG asked how the 100-club works. A delegate from each club asks their members if they would like to participate in the 100 club draws. Cost is £5 a ticket, which covers 4 draws a year.

JH is going to retire from the GB as Venue Organiser in 2024.

CG was co-opted onto the GB again this year. Following a vote by GB members present today, it was agreed to make the 2nd Team Captain a full member of the GB at the 2024 AGM.

14. Date of next GB meeting:

Friday 31st March - Bury St Edmunds @ 9am

Friday 8th September

Friday 8th December

D Hegarty
Hon Secretary

Signed..... Date.....

Captain Tanya McGregor

Appendix 1.

Treasurer's Report

Bank Balances

As of 12th January 2023, the balances held are:

Treasurer's account	£5,634.74
Business Bank Instant	£49,513.39

As the season starts and events are completed, the working balance in the Treasurer's account will (as for last year) be reduced to circa £2500.

Income and expenditure:

England Golf CTP grant

£1504 has been received from Suffolk Golf Ltd on behalf of EG

Affiliation fees

Fees of £1477.50 have been received from Suffolk Golf Ltd and relates to Q4 2022

Sponsorship

Confirmation required that sponsorship would continue for the current financial year from Willis, MSC UK, One Group construction

100 Club

There are a couple of minor issues to be resolved – confirmation of income to follow.
Total prizes awarded in January 2023 Competitions

Competitions

Registration for several competitions opened on 1st January and the number of entries is now building fairly rapidly

Issues/ request

On a number of occasions, I have received invoices to be paid which, for me, are unexpected. As an example, Champion of Champions event at Woodhall Spa – 2 days before Xmas I received a request from Ken Coffey for reimbursement for course guide and hotel for the event which took place at the beginning of September. Total amount claimed £247 – is full payment agreed?

It would be helpful if team captains could:

- Confirm the names of individuals in their respective squads
- The location/ dates of any practice matches/ games that as captains you have authorised so that I can pay travel claims
- Encourage team members to submit expenses claims within a reasonable time period i.e. within 1 month of the event

Budgets

Preliminary work on proposed budget for the current financial year is underway. I have received information for seniors but need some indication for 1st and 2nd teams and juniors. In the meantime, I have constructed a “break-even” budget as a reference point, with an approximate 10% uplift on income and expenditure. Some items have been removed from the budget as they are no longer relevant e.g. Blue Books

		Actual 2022	Forecast 2023
Income			
Members subscriptions		16995	17500
Suffolk Golf Days	Note 4	-224	50
Inter club knock-out competitions	Note 3	1005	1600
Competitions	Note 2	-736	-750
Sponsorship and donations		8000	6500
100 Club (net)	Note 1	1470	1185
Bank Interest		11	100
Sundry		0	0
		26521	26185
Expenditure			
Administration	Note 5	7135	5018
Teams and matches	Note 6	17505	16241
Juniors	Note 7	4399	4800
Donation		50	0
		29089	26059
		-2568	126