



**Draft - Minutes of the Governing Body Meeting
Friday 19th April 2024 at
Woodbridge Golf Club at 9.00am**

Present

Vicki Hunt (VH)	President (Chair)
Emily Penfold (EP)	Vice-captain
Carol Deslandes (CD)	Treasurer
Di Hegarty (DH)	Secretary
Jan Fawdry (JF)	Handicap Advisor
Joan Hogarth (JH)	Venue Organiser

Via Zoom

Charlie Garrord (CG)	2 nd Team
Sheila Boath (SB)	England Golf Representative

- 1. Apologies**, Tanya McGregor, Eunice Gray, Sue Hayward, Ann Fosker.
- 2. Minutes of GB Meeting 19th January 2024**

Signed as a true copy.

3. Matters Arising

- Bag tags – carried over. (Action TM)
- ER Trophy – carried over. (Action VH)
- Safeguarding for VH is complete. TM still to be checked. CG will need renewing in May.

4. Correspondence

ClubV1- a request for £931.20 was invoiced for the software. After having a conversation with ClubV1 this has been reduced to £571.20 which includes the cost of £178.80 for connection to England golf. The GB agreed to pay for this year and will review again next year to see if the costs remain high. It was also agreed to add the second user to Vicki Hunt as the second user so cover the secretaries when needed.

Zoom renewal – is due June 13th, it was agreed that the GB would continue to subscribe costing £129.90.

5. England Golf Representative's Report – [Appendix 1](#)

England Golf resolution - The GB agreed with the building going ahead but as it did not stipulate if woman have a 60/40 vote or 50/50 we will vote against.

SB will facilitate the 3 club friendly competitions.



EG General Meeting April 2024.pdf

England Golf are going to look at slope rating for the higher and lower ranges that are showing obscure results.

6. Handicap Adviser's Report

There must be a general reason why a player does not complete a card like injury or course closure. Players should select not started.



EG expected-scores.pdf

7. Competition Organisers' Reports following Zoom meeting

- a) County Championship – Main = 19, Seniors = 13
- b) Divisions - Div 4 = 20, Div 3 = 13
- c) Weston – nothing to report
- d) Haskell & Stearn – Bud will not be available for final but will make all the arrangements.
- e) Cranworth – going fine
- f) Coronation and Centenary Foursomes – there were concerns raised about the number of entries for both foursomes. It was decided that next year the foursomes would be reduced to an 18-hole competition as it is getting harder to keep costs down with a 27-hole competition.
Message to go out reminding ladies of future competitions. (Action EP)
- g) Senior Jubilee Shield – no problems

Next Organisers Zoom meeting – Wednesday 3rd July at 7pm

8. Team Reports

a) 1st Team

- A friendly with the Woodbridge Hambro Team with Hambro scoring which the 1st team won. County training is well received and is going well. Some players are unable to attend at present.

In 2026 EG county finals the winning county of the regions will go forward, and in region rotation, the second placed county will qualify to make eight teams for the EG final, which will be played at the end of July instead of September. This will be in a rotation around each region. At county level the format will remain the same.



b) Seniors Report –

- season begins with a friendly match v Woodbridge men’s Parks team at Woodbridge GC on Monday 22nd April. An excellent preparation for our first Anglian league match v Essex in early June.

c) Junior Organisers Report – [Appendix 2](#)

d) 2nd team – [Appendix 3](#)

Training is going very well with new ladies and juniors joining, which means some of the higher handicaps are being dropped from the team, however they are still benefitting from the online videos. A lot of seniors are entering the championships which is encouraging.

9. Treasurer’s Report –

[Bank Balances](#)

As of 18th April 2024, the balances held are:

Treasurer’s account	£0.00
Business Bank Instant	£0.00
Limited Company:	
Treasurer’s Account	£1,416.75
BBI (on line)	£56,111.42
Fixed Term Deposit	£20,000.00
Total	£77,528.17

The “old” accounts will continue to remain open until the competitions are well underway in the summer to catch any “stray” payments (and there have been a few!)

[Income and expenditure:](#)

Competition income is now coming in with just under £10.000 now received and more to come.

Club systems – last year the charge for this service was less than £200 and for this year the subscription was increased to £931.20. A revised invoice (dated 16th April 2024) for £571.20 (incl VAT) has now been received. Whilst this is a substantial reduction we need to be aware that this may only be a temporary adjustment for this year only. **Authorisation for payment is requested.**

[England Golf CTP grant](#)

As in previous years, money (£1504) has been received from EG for Junior development.

In addition, £4,500 has recently been received but no detail as to what this is for – I am assuming it is I Golf monies.

Affiliation fees

Fees of £6.534 have been received from Suffolk Golf Ltd.

Sponsorship

Sponsorship of £3,000 has been received from Marketing Force to support the County teams and we are extremely grateful to Jo Woodward for her invaluable support.

100 Club

There are a couple of prizes still to be claimed from January. Total prizes awarded in April 2024 - £395

Junior Development Hubs

I confess to some confusion over the level of support for this initiative. Although I was aware that in principle, we supported the development of the hubs I was unable to identify the agreed level of our financial commitment and provide the necessary audit trail. After trawling through the past minutes, I can confirm that in those dated 9th December 2022 “it was agreed that County will pay £5000 toward junior development”. We, therefore, have a clear commitment to pay this and I will make the necessary transfer after the GB meeting. The Men’s Union will be contact to find out where this money will be spent, and how many girls are in attendance as our constitution states we are only supporting girls. (Action CD)

It does, however, raise the question about the recording of financial decisions and, in future, I will include a record of financial decisions taken at GB and Delegates meetings in my report so that the information is readily available. See [Appendix 4](#) for the proposed format. Attached to this e mail is a copy of the SGU website page which gives some useful information on the Junior Development Hubs. – [Appendix 5](#)

Income and Expenditure

Below is a summary of income and expenditure up to 18th April 2024.

Suffolk Ladies County Golf Association Limited			
Profit And Loss Account			
From 1/11/23 to 30/4/24			
			YTD
			£
Income	100 Club	1,980	
	Affiliation Fees	6,534	
	Committee - glasses	16	
	Competitions - Centenary Foursomes	810	
	Competitions - Championship	1,020	
	Competitions - Coronation Foursomes	990	
	Competitions - Division 1	280	
	Competitions - Division 2	45	
	Competitions - Division 3	585	
	Competitions - Division 4	699	
	Competitions - East Suffolk Golf Day	1,873	
	Competitions - Senior Championship	800	
	Competitions - Suffolk Golf Day	2,792	
	Grants	4,500	
	Interest receivable	286	
	Juniors	130	
	Juniors - donations	500	
	Juniors - Grants	1,504	
	Juniors - registration fee	560	
	Juniors - Spring Cup	315	
	Miscellaneous	239	
	Raffle - AGM	390	
	Sponsorship	3,000	
			29,848
			29,848
Expenses	Committee - travel	-801	
	Committee training	-372	
	Competitions - inter club knock-outs	-338	
	Competitions - Mixed Foursomes	-48	
	Competitions - Vouchers	-80	
	Engraving	-111	
	Insurance	-723	
	Juniors - Manager	-231	
	Juniors - team kit	-1,782	
	Juniors - training	-500	
	Meetings - AGM	12	
	Meetings - Delegates	-67	
	Postage	-5	
	Referees	-74	
	Software	-116	
	Stationery and printing	-17	
	Sundry	-303	
	Teams - training (1st)	-250	
	Teams - training (2nd)	-250	
	Teams (2nd)	50	
	Website	-786	
			-6,793
Net profit			23,055

Budgets

As previously stated, the budgets for this year will be influenced by the newly formed Performance Review Panel.

As a starting reference point a “break-even” budget is in place (as below) and this will be adjusted as necessary as the year progresses.

SUFFOLK LADIES COUNTY GOLF ASSOCIATION LIMITED						
INCOME AND EXPENDITURE ACCOUNT (CONSOLIDATED)						
YEAR ENDED 31ST OCTOBER 2024						
	Notes	Budget 2024		ACTUAL 2023		
		£	£	£	£	
INCOME						
Members subscriptions			19500		19209	
Surplus Suffolk Golf Days	4		200		148	
Surplus from inter-club Knock-out competitions	3		3000		3235	
Surplus from Competitions	2		2500		2226	
Sponsorship and Donations	5		2700		4214	
100 Club	1		1400		1210	
Bank Interest			1100		391	
Sundry			0		0	
			30400		30633	
EXPENDITURE						
Administration	6		6400	6060		
Teams and matches	7		19500	17446		
Juniors	10		4500	2508		
Donation			0	0		
			30400		26014	
Loss/ Excess of income over expenditure			0		4619	

10. Roadshows – have been going very well and gratefully received by the clubs. One of the clubs was Bramford, where Sarah is doing a great job introducing ladies into golf. There has been an increase in competition entries as the roadshows have visited clubs.

11. County Match Days – Linda Whybrow is organising the meetings, and all is in hand. Next meeting is Friday 24th May.

12. Safeguarding & Child Protection Responsibilities Annual Review

Certificate for Safeguarding has been updated to March 2026. Website has been updated.

13. Website – good response from delegates for new layout of website. A request for the organisers picture to go on the website as well as the GB. (Action DH& EG)

14. Any Other Business

Seniors Inter-club scratch league – starting in 2025 a new inter-club competition will start for ladies 50yrs and over on January 1st each year. Handicap index limit of 14.0 and below.

One or two leagues, playing home and/or away depending on number of entries.

Format, 6 holes 4BBB, 6 holes Greensomes & 6 holes Foursomes.

Two or more clubs may combine to make a team as long as none of those clubs have already submitted a team in the competition. A team made up of more than one club must nominate their 'home' club for that year when they enter.

There would be a nominated lead for each club.

At least 3 dates to be offered with at least one of those to be at the weekend. Tee times should be from 12:00 onwards unless the host club is agreeable to offering an earlier tee time.

The cost of a practice round is not expected to be £25, but will be up to each individual club to decide.

If there is one league, the winner of the competition will be the winner of the league. If there are 2 leagues, the winner of each league will play a final to determine the winner of the competition.

Two points for a win, one for a draw, in the case of a draw holes won, then winner of the two drawn teams. Hambro scoring.

Vicki Hunt will run the competition in Year 1 and that a suitable trophy will be sought.

The competition will run from April 1st to September 30th.

There will be no charge for the first year (2025).

The competition will be reviewed after the first year.

9 Hole competition – it was agreed to run a 9-hole competition for ladies who do not play 18 holes. This is for ladies just starting in golf or ladies that normally play 9-hole competitions. A handicap index is required, caddies will be allowed. Format, Stableford.

This will be held in September.

15. Date of next GB meeting:

GB Zoom meeting Friday 19th July at 7pm

GB meeting Friday 13th September at 10am. ? Ipswich

D Hegarty

Hon Secretary

England Golf Representative's Report - April 2024

1. 25 ladies attended the first County Delegates meeting from 20 clubs. It was disappointing that no-one from St. Audreys or St. Clements attended or even responded to my emails – something to work on.

Thank you to Di, Vicki, Emily and Jan, and Carol of course, for also attending. It was greatly appreciated by the Ladies and I received several positive comments about the support.

2. Triangular Friendly matches: there is considerable interest in setting up such friendly matches within the county. I've asked interested clubs to email me and we can set up a database to facilitate communication between clubs. It will be up to individual clubs to organise the events though.

3. EG Regional Meeting, Kings Norton, March 2024

Di H and I attended this meeting. Much of the time was taken up in reviewing what EG has achieved over the last year and how many of their own targets they have hit. I have listed the interesting points which were mentioned at the meeting below.

One issue did come out though: the on-going saga between EG and WHLH seems to have moved forward considerably with only one sticking point still remaining, which seems to be whether the future voting rights between the Associations and the Unions are 50/50 or 40/60, surprisingly with EG supporting the latter. We are being asked to vote on this at the AGM and I have included the resolution below as an appendage.

4. England Golf updates

- a. **iGolf**: 43k members and growing. By end 2023, over 7,700 golfers subsequently joined a club. Surplus funds from this programme are distributed back to Counties, with Suffolk Ladies eligible for up to £4,167.
- b. **iPlayer**: new App launched in October 2023 which is aimed at leisure and recreational golfers using driving ranges, simulators, crazy golf parks etc.
- c. **Get into Golf Rookies**: is the new programme aimed at getting boys and girls aged between 5 and 18 into golf. Runs parallel to Girls Golf Rocks programme. 2024 schemes have already been launched but EG are looking at a summer holiday programme, details to be announced.
- d. **Women on Par programme**: supporting new female golfers to get out onto the golf course. www.Englandgolf.org/women-on-par
- e. **Young Ambassadors scheme**: aimed at young people aged between 14 and 22 on application who have a passion for golf and want to get

involved and inspire other young people. May be of interest to young people who are looking for a career in the golf industry or who just want to get more involved. www.englandgolf.org/young-ambassadors

- f. **Community Golf Instructor:** a new training programme across the UK to help create a team of people who can help develop the game in communities. www.englandgolf.org/community-golf-instructor
- g. **England Captains membership programme:** “club” for past and present Captains offering competitions, concessions, newsletter and prize draws
- h. **Black Tees:** England Golf say they have all the information required to do this without revisiting golf clubs. They will be contacting the Counties in due course.
- i. **New Handicap Boards:** there is limited funding available to each club towards the cost of new boards following the handicap changes.
- j. **EG apparel:** you can purchase EG clothing online. A contribution form each purchase is given to the England Golf Trust which supports young golfers at grass roots level. <https://englandgolf.myshopify.com>

5. Speed Dating meeting September

This is the meeting for Lady Captains/Vice Captains/Friendly organisers to meet ladies from other clubs and to confirm/arrange their interclub matches for the next couple of years. This year it will be held at **Diss GC on Monday September 23rd** at 2pm. Thank you very much to Diane Leeder for agreeing to host this.

6. Date and Venue of next delegates meeting:

Friday August 23rd at Woodbridge Golf Club (followed by 9 holes of golf on the Forest course).

Appendix 2

Junior Organisers Report:

We are beginning the new year with some changes to how we support the Juniors.

Over the last year I have found it difficult to attend all training sessions and the lack of commitment from the girls at times needed a change of approach.

A letter was sent to each girl in January which outlined this year and the need to prioritise training and the county golf.

The letter included the dates of every training session and matches and asked they indicate their availability. No Junior can state she was unaware of a date.

I spoke with Amanda and it has been agreed she will do the first team training which I felt was a positive change as many of the girls aspire to be first team players.

A positive has been that the development programme has led to us having a second team. We will continue to bring girls through the development programme towards being in the second team for County. We currently have six girls attending this years hubs. These are at Ufford, Halesworth and Culford school. Shared with the boys we have over thirty youngsters.

I have booked the hotel for county week not an easy task. We have four twin rooms for the girls and three rooms for adults. We will have to transport as last year I will sort out the forms and who will be driving nearer the time.

I was invited to the Vets lunch as they wished to hear how their financial support of juniors was being spent. They fully approved my recommendation this year that they fund a new plate to award for net winners at Junior Championship and also medals for the girls first and second to keep. This is line with the boys awards.

I feel it is a positive start having a first and second team and potential new girls coming through the development hubs.

Sue Hayward

Junior Organiser.

2nd Team Captain's Report

The 2nd team has greatly benefitted so far from the County Training sessions at Felixstowe Ferry GC.

All feedback has been positive that the sessions are useful to the squad's golf, including the use of the videos of the training for the members of the squad not attending the live in person sessions.

There have been numerous new joiners to the 2nd team squad, showing support and interest in being part of the Suffolk Ladies 2nd team to represent the County, some of whom have had the opportunity to attend the training sessions, others will do in the future. These include juniors which we welcome and are working with the CJO to facilitate the transition to County ladies golf.

The 2nd Team are working within the Suffolk Ladies PSP governance and appreciate the support the PSP are giving the 2nd team.

We have a practice match arranged against Norfolk, and are in the process of arranging a friendly against Bungay Men's Hambro Team.

There are get togethers planned over the next couple of months to develop the squad and build relationships between the players, as well as practice opportunities at the venue for the 2nd Team County Match Days at South Beds golf club.

Whilst sponsorship has sadly been declined by WTW (Willis) this year, other fundraiser activities are being arranged to raise a contribution to the expenses of the 2nd Team.

The team / squad are continuing to improve and work hard at their games, many of the players entering the county and regional, plus other, competitions.

Accommodation for the 2nd team match days has been secured, at a lower rate than previous years.

We are liaising with the 1st team to share uniform to reduce costs going forward.

The 2nd Team are committed to representing the County and will do their best to perform to their best ability and we appreciate the County's support with their development and match days.

We hope to see as many of the County GB as possible at the County Match Days at South Beds on the 19th -21st August please and ask for support of the fundraisers through the year, thank you.

Many thanks and kind regards,

Charlie.

Suffolk 2nd Team Captain

Appendix 4

Record of financial decisions taken at GB and Delegates meetings 2024

Date	Meeting	Summary of Discussion	Outcome
9 th Dec 2022	Governing Body	£5000 to be paid towards junior development	
8 th Sept 2023	Governing Body	To be 7 Directors on the GB ¹	
8 th Sept 2023	Governing Body	Medal or ball marker to be presented to the winning teams who play in the final knockouts	
8 th Sept 2023	Governing Body	Defibrillator training – to be funded by 100 Club funds from 2022	
8 th Sept 2023	Governing Body	Prizes for ESGD and SGD to be supported from the proceeds of the 100 Club Any remaining surplus to go to England Golf Trust	
8 th Dec 2023	Governing Body	ER Seniors Women's League – Suffolk to contribute to the purchase of a trophy	No amount agreed as yet
8 th Dec 2023	Governing Body	Junior Pathway – SGU and Suffolk Boys have contributed £5000 (total). No information on expected contribution from SCLGA	As per minutes 9 th Dec 2022 – contribution of £5000 to be made
19 th Jan 2024	Governing Body	Junior Pathway – agreed we would contribute towards the but as yet do not know what or how much is requested	
19 th Jan 2024	Governing Body	2 nd team fund-raising – not supported and transfer to be made to SCLGA Bank Account	£50 received April 2024

¹ President; Captain; Vice-Captain; Treasurer; Secretary; England Golf Representative; Competition Representative/ Venue Organiser

Appendix 5

Junior Development Hubs

The SGU and SLCGA announced this new joint initiative last year, inviting juniors from Suffolk Golf Clubs to participate.

The Hubs are for boys and girls (aged 14 and under on the 7th October 2024) who are now of a standard higher than needed for GolfSixes, but do not yet hold a handicap sufficient to be invited to attend the county coaching sessions, and are intended to be a stepping stone towards juniors representing the county for both boys and girls.

It is emphasized that the Hubs will not replace individual or group coaching lessons that Juniors may have at their own clubs.

Three Hubs are available across the county, located at **Halesworth GC, Ufford Park GC, and Culford School.**

The first Development Hub of the season will be an assessment of skills to establish initial levels of ability. Very much to ensure that our coaches can adapt their ongoing sessions to the required needs.

This will be for everyone, located at **Ufford Park driving range on April 14th 2024**, commencing from **10am to 1pm.**

The first Development Hubs will then be held at the following venues and times;

12th May:- Halesworth GC 10am - 1pm. Ufford Park 9am - 12pm. Culford School 9am - 12pm.

Further dates are booked for June, July, and September, with a final assessment day in October.

The Hubs will be facilitated by at least two PGA coaches at each Hub, more if required depending on numbers attending. Parents are kindly requested to contribute just £20 towards assisting with the cost, which will cover at least five to six 3 hour sessions in the spring and summer.

Parents and / or clubs are requested to forward the *name, club, handicap index (if any), contact email and parent phone number*, of boys and girls wishing to attend one of the Hubs to the SGU and SLCGA contacts below in order that we can assess initial numbers;

Trevor Mason

Chair of Suffolk Junior Golf

Email: chairsuffolkjuniorgolf@gmail.com

Tel: 01394 274331

or

Sue Hayward

Junior Organiser for Suffolk Ladies County Golf Association

Email: Juniors@suffolkladiesgolf.org.uk or suehayward@me.com

Tel: 07968 313414