



**Minutes of the Governing Body Meeting
Friday 19th January 2024 at
Bury St Edmunds Golf Club at 9.00am**

Present

Vicki Hunt (VH)	President (chair)
Tanya McGregor (TM)	Captain
Carol Deslandes (CD)	Treasurer
Di Hegarty (DH)	Secretary
Sheila Boath (SB)	England Golf Representative
Ann Fosker (AF)	Senior Captain
Jan Fawdry (JF)	Handicap Advisor
Joan Hogarth (JH)	Venue Organiser
Charlie Garrord (CG)	2 nd Team
Bud Pratten (BP)	Haskell & Stearn Organiser
Mary Stevenson (MS)	Divisional Meetings
Sally Crosbie (SC)	Senior Shield Organiser

Vicki Hunt welcomed the new members of the team.

Sheila Boath, England Golf Rep, (Ipswich)

Ann Fosker, Senior Team Captains, (Felixstowe)

Mary Stevenson, Divisions, (Thorpeness)

Sally Crosbie, Senior Jubilee, (Fynn Valley)

Kathy Holmes, Cranworth, (Rookey Park)

1. Apologies, Emily Penfold, Caroline Emeny, Jo Brown

2. Minutes of GB Meeting 8th December 2023

Were signed as a true copy.

3. Matters Arising

- Email sent to clubs asking members to delete old bank account as new account issued since becoming a limited company.
- New expense form sent out to GB members for expenses.
- Company has not responded about cost of bag tags. (Action TM)

4. Correspondence

Weston: The winner of the Weston Division 1 will go forward to the EG club competition. It was thought that England Golf would insist on a up to date valid handicap. England golf has since emailed back and stated that, as the competition is off scratch, there is no need for a valid handicap.

For continuity, all divisions should be playing the same format.

Handicap order was discussed at great length and a vote was taken. The GB voted to have all divisions to go out in handicap order, but as the Weston is off scratch then 5 cards would not be required.

Should the course close during a Weston match then, for each game, the score will count from the last hole completed.

County Competitions:

Should a player not have 5 five cards to enable them to play in county competitions, then they can apply to the GB for special dispensation for reasons of unavailability due to work/children, returning from illness etc. It was agreed that a 5-day turnaround would be in place. Email to be sent to captains and placed on website. (Action DH, VH & TM)

Joy Winn Trophy:

As division one is played at the weekend the scoring for the winner of Joy Winn competition will be the player with the LOWEST RELATIVE scores (compared to Course Ratings) of:

1. Gross Score from Round 1 of the County Championship
2. Gross Score from Round 2 of the County Championship
3. Gross Score from the Division 1 Meeting
4. The best 2 Gross Scores from ANY 18-hole Qualifying Medal competition held on any Suffolk course.

Players who have played in the championships and division one will be asked to submit their 2 lowest medal rounds from an affiliated course between 1st April and 31st October. (Supplementary scores will not be accepted).

5. England Golf Representative's Report

Meeting for captains and vice captains to be arranged. (Action SB)

6. Handicap Adviser's Report

JF attended an EG meeting for the new handicap changes that are coming in 1st April 2024.

The course handicap obtained from the board displays may not give the correct competition (95%) playing handicap; players will have to go on their phones or club computer systems to see the correct 95% playing handicap. If a player has scored 9 or more scores in a 4BBB, their card may be used for handicap purposes. For holes not scored where their partners have scored 0, 1 or 2 or more points they will receive 0, 1 or 1.5 points respectively.

There is resources and videos on EG website to explain all of the changes.
<https://www.englandgolf.org/2024-whs-update-resources>

7. Competition Organisers' Reports

- a) County Championship – nothing to report.
- b) Divisions – nothing to report.
- c) Weston – nothing to report.
- d) Haskell & Stearn - following the survey a few clubs asked if the handicap limit could be reduced to 18. This was declined at the stage. The format of 8 players and 2 reserves will remain.
- e) Cranworth – nothing to report.
- f) Coronation and Centenary Foursomes – nothing to report.
- g) Senior Jubilee Shield – VH is emailing clubs to ask if there is an uptake for a new 4BBB competition for the lower handicaps.

8. Team Reports

- a) **1st Team** – nothing to report.
- b) **Seniors** – AF thanked Vicki for all she has done for our senior section over the last three years. AF is taking over a super organised and well documented system which has allowed her to slip into the role with relative ease.

AF has contacted all the ladies over 50 with a HI of less than 12 and the response has been extremely encouraging, providing her with a very healthy pool of players to select from.

All four Anglian League matches and three of a possible five friendly matches are arranged and AF hope to have the seniors schedule confirmed by mid-February.

An informal get together at Felixstowe Ferry on March 25th to hopefully kick-start an enjoyable and successful season.

VH to chase eastern regions to see if they want to contribute towards a trophy for a senior's league. (Action VH)

- c) **Junior Organisers** – nothing to report.
- d) **2nd team** - The Suffolk Ladies 2nd Team availability for county training is being collated and coordinated with the other teams as part of the PSP process.

We are awaiting dates from the Bungay Men for their friendly match and seeking course availability for the Norfolk 2nd team friendly as it's our turn to host.

2nd team East Region County Matches are at South Beds in August, we are researching hotels currently as Luton is a bit of a challenge transport wise. Players will be sharing accommodation, but should they want a single room, the player would pay the difference.

The Christmas fund raising was disappointingly not supported so we are adjusting the prize and will transfer the county allocation to Carol/county bank account.

Sponsorship has been requested, awaiting reply from WTW.

9. Treasurer's Report - [Appendix 1](#)

It was agreed that we would pay towards the Junior pathway, but as yet, do not have what or how much is requested.

10. Safeguarding & Child Protection Responsibilities Annual Review

VH and TM need to be added to safeguarding registrar. (Action DH)

11. Website – VH would like to review website with Eunice and DH to look at changes that may be made to improve navigation. GB to look at website and send in suggestions to VH. (Action All)

Website to be changed. (Action DH, EG, & VH)

It has been requested that GB members should have their photo onto the website. GB to send a head /shoulders (not knees and toes) photo for upload. (Action All)

12. Any Other Business

Now that we are a limited company, it was agreed that the GB would be a smaller group and the Competition Organisers would have a meeting via Zoom which the Venue Organiser (JH) would chair ([Appendix 2](#)). The GB meetings will meet at different venues around Suffolk and make the start time 10am. All members will meet in December and January. (Action DH & JH)

13. Date of next GB meeting:

Zoom meeting for organisers – March 7th 7pm
GB meeting April 19th Woodbridge GC at 10am.

The meeting was followed by First Aid training given by Stephen Everett. Sue Lockwood and Nicki McMahon (referees) attended.

Minutes by D Hegarty (Hon Secretary)

Signed as a true copy

Vicky Hunt (President)

Date 19th April 2024

Appendix 1

Bank Balances

As of 16th January 2023, the balances held are:

Treasurer's account	£40.94
Business Bank Instant	£0.00
Limited Company:	
Treasurer's Account	£9,899.68
BBI (on line)	£29,965.04
Fixed Term Deposit	£20,000.00
Total	£59,905.66

The opening of the accounts for the limited company took much longer than anticipated but all are now up and running. The "old" accounts will remain open until the competitions are well underway in the summer to catch any "stray" payments.

£20,000 has been invested into a 316 Day fixed term deposit at 3.6% interest (maturing on 18th September 2024) – over the period this will provide £623.34 interest. This will be in addition to the interest earned on the BBI (on line) account and as the season starts and events are completed, the working balance in the Treasurer's account will (as for last year) be reduced to circa £2500 to ensure the opportunity to generate income from bank interest is maximised

Income and expenditure:

Competition income is now starting to come in with over £3000 received in the last couple of weeks and this is expected to ramp up quite quickly as we move towards February/ March

England Golf CTP grant

I understand from the SGU that, as in previous years, money has been received from EG for Junior development, but this hasn't appeared in the account as yet – I will chase this up.

Affiliation fees

Fees of £1782 have been received from Suffolk Golf Ltd and relates to Q4 2023 – there is still income to come from 5 or 6 clubs.

Sponsorship

So far as I am aware we will have no sponsorship arrangements in place for the forthcoming year which may mean drawing on reserves if the same level of support to the county squads is to continue.

100 Club

There are a couple of minor issues to be resolved – confirmation of income to follow. Total prizes awarded in January 2024 £385 with £225 still to be claimed.

Expenses

Mileage rates remain the same and are in line with HMRC recommended figures. The form has now been updated to include the company details (this is a requirement for all correspondence).

Income and Expenditure

Below is a summary of income and expenditure up to 17th January 2024.

Suffolk Ladies County Golf Association Limited

Profit And Loss Account

From 1/11/23 to 31/1/24

		YTD
		£
Income	100 Club	2,290
	Affiliation Fees	1,782
	Competitions - Championship	120
	Competitions - Coronation Foursomes	270
	Competitions - Division 1	-35
	Competitions - East Suffolk Golf Day	1,400
	Competitions - Senior Championship	100
	Competitions - Suffolk Golf Day	1,400
	Juniors	130
	Raffle - AGM	390
		7,847
Expenses	Committee - travel	-376
	Competitions - inter club knockouts	-338
	Competitions - Mixed Foursomes	-48
	Competitions - Vouchers	-80
	Insurance	-723
	Juniors – Manager	-231
	Meetings - AGM	-288
	Postage	-5
	Referees	-74
	Software	-116
	Sundry	-20
		-2,298
Net surplus		5,548

Budgets

Preliminary work on proposed budget for the current financial year is underway and this will be influenced by the newly formed Performance Review Panel.

In the meantime, I have constructed a “break-even” budget as a reference point, with an approximate 10% uplift on income and expenditure.

SUFFOLK LADIES COUNTY GOLF ASSOCIATION LIMITED						
INCOME AND EXPENDITURE ACCOUNT (CONSOLIDATED)						
YEAR ENDED 31ST OCTOBER 2024						
	Notes		Budget			ACTUAL
			2024			2023
		£	£		£	£
INCOME						
Members subscriptions			19500			19209
Surplus Suffolk Golf Days	4		200			148
Surplus from inter-club Knock-out competitions	3		3000			3235
Surplus from Competitions	2		2500			2226
Sponsorship and Donations	5		2700			4214
100 Club	1		1400			1210
Bank Interest			1100			391
Sundry			0			0
			30400			30633
EXPENDITURE						
Administration	6		6400		6060	
Teams and matches	7		19500		17446	
Juniors	10		4500		2508	
Donation			0		0	
			30400			26014
Loss/ Excess of income over expenditure			0			4619

Appendix 2

Governing Body Members				
Name	Club	Role	Telephone no.	Email
Vicki Hunt	Ipswich	President	07341 449340	vicki_hunt@talk21.com
Tanya McGregor	Gorleston	Captain	07833 467446	captain@suffolkladiesgolf.org.uk
Emily Penfold	Newton Green	Vice-Captain	07951724425	emily@prettysecure.com
Charlie Garrord	The Suffolk	2nd Team Captain	07769 635620	Golfmad88@hotmail.com
Ann Fosker	Felixstowe	Senior Team Captains	07949 402572	foskeram@gmail.com
Sue Hayward	Woodbridge	Junior Organiser	07968 313414	suehayward@me.com
Carol Deslandes	Felixstowe	Treasurer	07415475154	carol.deslandes@btinternet.com
Di Hegarty	Fynn Valley	Secretary	07762 792661	secretary@suffolkladiesgolf.org.uk
Sheila Boath	Ipswich	England Golf Rep	07970 785818	sboath@btinternet.com
Jan Fawdry	Woodbridge	Handicap Advisor	07766 508016	j_fawdry@hotmail.com
Joan Hogarth	Bury St Edmunds	Venue Organiser	01284 811547	jhogarth210@gmail.com

Competition Organisers				
Name	Club	Role	Telephone no.	Email
Rosemarry (Bud) Pratten	Royal Worlington	Haskell & Stearn	07806 491064	budpratten@yahoo.co.uk
Mary Stevenson	Thorpeness	Division Meetings	07900 344477	Marystevenson52@icloud.com
Christine Ashe	Bungay	Championships	07768 474287	cashe19@icloud.com
Jo Brown	Bramford	Weston	07974 811069	jomatt.brown@btinternet.com
Sally Crosbie	Fynn Valley	Senior Jubilee	07880 676267	sallycrosbie@sky.com
Kathy Holmes	Rookery Park	Cranworth	07769 687428	Holmes.kathy@btinternet.com
Caroline Emeny	Halesworth	Foursomes	07899 857351	c.emeny321@btinternet.com
Di Hegarty Lizzie Johnson	Fynn Valley Newton Green	Suffolk Golf Days	07762 792661 07887 551511	hegadi@gmail.com lizbeth.johnson@btinternet.com
Eunice Gray	Woodbridge	Website	07919 414141	gray26@btinternet.com